

Saturday, June 1, 2019 Noon – 10:00 p.m.
Caesar Ford Park
520 South Stringtown Rd., Xenia

Company Name: _____
 Contact Name: _____
 Street Address: _____
 City: _____ State: _____ Zip: _____
 Business Phone: _____ Cell Phone: _____ Fax: _____
 Email Address: _____ Website Address: _____

Please describe your booth set up (Photos Appreciated):

Type of Services/Products offered:

Vendor Rates: \$35.00. We ask that Vendors stay for the entire event.

I would like to reserve _____ exhibitor space(s).

By signing this form, I agree to hold harmless and release the Board of Greene County Commissioners and the Greene County Park District, Board of Park Commissioners, their individual members and all of their officers, agents, assigns, and employees from any and all loss, damage, liability, injuries, medical conditions, and costs or expenses as may arise, or may be caused in any way by participation in County operated recreation and park programs or activities in which I or my family participate, unless I am signing on behalf of a political subdivision. I further understand that I assume all responsibility for any loss, damage, liability, injuries, or medical complications from participation in County operated recreation and park programs that I or my family participate in. I have read and understand the above conditions for participation in Greene County Parks & Trails and Greene County Park District programs and activities. I also acknowledge that I have reviewed the attached exhibitor information. If I am signing this form on behalf of a political subdivision, each party agrees to be responsible for any negligent acts or negligent omissions by or through itself or its officers, employees, agents and contracted servants, and each party further agrees to defend itself and themselves and pay any judgments and costs arising out of such negligent acts or negligent omissions, and nothing in this Agreement shall impute or transfer any such responsibility from one to the other, or limit any immunity to which either party may be entitled.

Authorized Signature

Company Name

Date

Completed vendor application and fee may be sent to Greene County Parks & Trails, c/o Kathrine Perez, 575 Ledbetter Rd., Xenia, OH 45385. Cash or checks are accepted and may be made payable to Greene County Parks & Trails. For more information, contact Kathrine Perez by phone at 937-562-6471 or by email at Kperez@co.greene.oh.us.

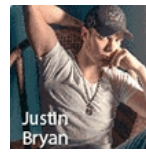
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Caesar Ford Park

520 South Stringtown Rd., Xenia

-EXHIBITOR INFORMATION-

Please retain for your records



1. Booth Space

- Cost: Vendor: \$35.00. We expect vendors to stay for the entire event. **No Vehicles will be permitted near the event grounds once the festival begins (at noon).**
- Limited to a 10' x 10' space. No electricity will be available.
- Exhibitors must provide their own table, chairs and canopy tent (if desired) as long as it fits in a 10' x 10' space.
- We encourage set up (Tent & Tables Only- No Products) Friday night 6-8 p.m. Saturday morning set up is held from 8 a.m.- 11:00 a.m. **Vendors who arrive after 11am will not be permitted on to the grounds.** Tear down will begin at the close of the event. **Once the event has begun, NO vehicles will be permitted on the event grounds until after its conclusion. For safety of our guests, please abide by this rule. DO NOT ARRIVE LATE.**
- Vendors who are in *need of handicap accessible booth spaces, must let us know by MAY 17th* for proper planning.
- Booth must be staffed at all times.
- Exhibitor will display merchandise so that walkways are kept clear and merchandise does not intrude on any adjacent exhibitor space.
- Devices, which produce sound, must be operated so as not to disturb other exhibitors.
- Exhibitor understands that other exhibitors with similar merchandise may also have space at the event.
- Exhibitor space is limited and is on a first come, first serve basis; however, Greene County Parks & Trails, in its sole discretion, may refuse exhibitor's request for space.
- Greene County Parks & Trails will not be responsible to the exhibitor, his employees, agents, guests or animals for any damage or injury from fire, electricity, water, storm, riot, smoke, theft or any other cause.

2. Caesar Ford Summer Fest General Info

- Contact information: Kathrine Perez at 937-562-6471 or by email at Kperez@co.greene.oh.us ■

This event will be held rain or shine.

3. Exhibitor Responsibilities

- Exhibitor must obtain all permits and licenses required by the State of Ohio and Greene County, as well as must pay all applicable city, county, state and federal taxes. **For your reference, local permit information is printed on the back of this sheet.**
- Exhibitor gives Greene County Parks & Trails the right to use their name in the Caesar Ford Summer Fest publicity and advertising.
- Exhibitor will carry liability and property insurance sufficient to provide adequate coverage should an accident or damage occur at the exhibitor's booth.

4. Application Terms

- Completed exhibitor application may be sent to Greene County Parks & Trails, c/o Kathrine Perez, 575 Ledbetter Rd., Xenia, OH 45385. **Please Note: Your exhibitor space is pending upon receipt of confirmation from our office.**

June 1, 2019

Permit Contact List

Vendor If you are unsure if you need a vendor's permit, please contact the department below.

Greene County Auditor's Office
69 Greene Street
2nd Floor, Room 200
Xenia, Ohio 45385
937-562-5065

Tents

Tents larger than 10' x 10' are required to be inspected. Please contact the department below. Tents larger than 10'x10' must be approved by Greene County Parks & Trails.

Greene County Building Inspection
Lanae Yankasky
667 Dayton-Xenia Rd.
Xenia, Ohio 45385
937-562-7413

Food

Please contact the department below for a permit for a food concession operation.

Greene County Combined Health Department
Environmental Health Services
360 Wilson Drive, Room 8
Xenia, Ohio 45385
937-374-5606
937-374-5607

Please remember that you are responsible for obtaining the proper permits for this event.

